

STARTING A COMMUNITY KITCHEN

Registration Form

Name _____

Address _____

Phone _____

Email _____

FAX _____

Session 4/2, 4/9, 4/30, 10/8, 10/15
 Attending _____
 (please circle choice)

Registration Fee \$75, or \$60 for groups of 3 or more (see each session for registration deadline.) Enclosed is registration fee in US dollars.

Individual

_____ Registrations X \$75 each = \$_____

Group (3 or more)

_____ Registrations X \$60 each = \$_____

Please make check/money order payable to **Purdue University**.

Mail to: Marsha Pritchard
 Department of Agricultural Economics
 Purdue University
 Krannert Building, Room 681
 403 W. State St.
 West Lafayette, IN 47907-2056
 Fax (765) 494-9176

If you require auxiliary aids/services due to a disability contact us at (765) 494-6648.

General Information

Registration

The registration fee for the workshop *Starting a Commercial Kitchen* is \$75 per registrant. This includes a three-ring binder of information, lunch, and refreshments in the morning and afternoon. Please return the registration form as soon as possible (see each session for registration deadline).

Refund Policy

Pre-registrations may be canceled and the pre-paid fee refunded at no cost to the registrant provided notification is received in writing or by telephone (followed by written notification) on or before the registration deadline. A substitute from the original registrant's institution or company may attend the workshop. Purdue University is not responsible for costs incurred due to cancellation.

For Additional Information Contact:

Kevin Keener
 Food Science Department
 (765) 494-6648
kkeener@purdue.edu

Jerry Nelson
 New Ventures Educator
 (812) 886-9582
jnelson@purdue.edu

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**STARTING A COMMUNITY
 KITCHEN:
 SUPPORTING FOOD
 ENTREPRENEURSHIP**



Sponsored by:

Purdue Extension

Department of Food Science

Purdue University New Ventures Team

Indiana Cooperative Development Center

Purdue Extension

Knowledge to Go

1-888-EXT-INFO

About the Workshop

Increased interest in locally grown and processed food is driving a demand for community kitchens. This workshop is developed to serve as an overview of the various issues associated with developing, constructing and maintaining a community or shared-use kitchen.

The goal of this workshop is to provide knowledge, contacts, and resources to business and community leaders considering investment in community or commercial kitchens. The information will be delivered through formal lectures with expert speakers and experienced instructors as well as provide a workshop notebook with additional resources.

Who Should Attend

This workshop was created for persons interested in developing a community, commercial, or shared-use kitchen. Participants may be business leaders, community leaders, potential investors, or food entrepreneurs. The information presented in the workshop will allow communities to make an informed decision about whether a shared-use kitchen is appropriate for their location.

Program Planning Committee:

Alice Alderson, Brad Clinehens, John Fansler, Vickie Hadley, Nick Held, Kevin Keener, Jerry Nelson, George Okantey, Jeff Sanson, Debbie Trocha (ICDC)

Purdue Extension

Knowledge to Go

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Program Schedule

8:00 a.m. Registration
8:30 a.m. Introduction
8:45 a.m. Regulations
9:30 a.m. Staffing Needs
10:00 a.m. Break
10:15 a.m. Facility Requirements
11:15 a.m. Converting Idle Kitchens
11:45 a.m. Lunch
1:00 p.m. Beginning a Food Venture
1:45 p.m. Feasibility
2:45 p.m. Break
3:00 p.m. Financing – Panel Discussion
4:00 p.m. Questions and Review
4:30 p.m. Closing Comments

Program Participants

Dr. Kevin Keener
Purdue University
West Lafayette, Indiana

Elaine Fisher
Ball State University
Muncie, Indiana

Steve Franks
Northeast IN Innovation Center
Fort Wayne, Indiana

Shirley Vargas
Indiana State Department of Health
Indianapolis, Indiana

Linda Wood
Southeastern Indiana SBDC
Madison, Indiana

Workshop Sessions

April 2, 2008

Farm Bureau Building

225 S. East St.
Indianapolis, Indiana

Local Contact: Beverly Thorpe

317-692-7750

(registration deadline 3/26)

April 9, 2008

Lake County Extension Office

880 East 99 Court, Suite A
Crown Point, Indiana

Local Contact: Brad Clinehens

(219) 755-3240

(registration deadline 4/2)

April 30, 2008

Allen County Extension Office

4001 Crescent Avenue
Fort Wayne, Indiana

Local Contact: Vickie Hadley

(260) 481-6826

(registration deadline 4/23)

October 8, 2008

Ohio River Valley Food Venture

975 Industrial Drive, Suite 2
Madison, Indiana

Local Contact: Linda Wood

(812) 365-3127

(registration deadline 10/1)

October 15, 2008

Beckes Student Union

Vincennes University
1101 N. 2nd St.

Vincennes, Indiana

Local Contact: Jerry Nelson

812-886-9582

Vincennes, Indiana

(registration deadline 10/8)